INCLUSIVE CHILD CARE SUPPORTS COMMITTEE
MINUTES

Date: June 16, 2011

Attendance: Darlene Edgar (Chair), Judy Bonsignore, Sally Mazachowsky(recorder), Sandy Toth, Helen Lake, Lynn Roach, Diane Malatest, Chris McIntosh, Susan Foebel, Bonnie Filipchuk

Regrets: Linda Morrice, Dorothy Harvey, Janice Horner

	Item	Discussion	Action/Decision	Timelines
1.	**Review of Agenda: Additions to the Agenda**	No additions to the agenda.		
2.	**Review of Previous Minutes**	Item #4.5 - Diane asked if there had been any determination as to when the draft referral process would be implemented.	Darlene will send notice for Janice to attend the September meeting as Janice will only attend meetings by invite.	
1a	**Training**	The invite for the June 22nd RT network has been sent out. Tanya Myatt will be presenting on Speech and Language. Darlene/Lynn/Bonnie requested that they be added to the distribution list.	Reminders to please RSVP as not all RC's are doing so. Judy will contact Lorrie ECCDC to have them added to the circulation list.	
b	**LOST SCORES**	Meeting has been scheduled for July 13th for the LOST committee; this will include the RT's. Meeting has been changed from 1p.m to 12:30 at N-Tec	Nancy Storm will need the change in time as she will be in attendance to represent the Region	

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c	**Best Start Child and Family Centres**	This group continues to meet and is waiting on direction from the Ministry. May have more feedback within a few weeks.		
d	**Additional Supports for fall 2011**	Darlene will reschedule Robyn Smith's attendance for the Fall committee meeting to discuss the RT program. Barb Sharron (Niagara College) and Darlene will meet in late August early September to discuss ECE placements. Mary Louise Vanderlee (Brocks Field Practicum ECE Degree Program) she has requested a list of our support requirements, she is open to discuss as this may provide a learning opportunity for her placement students	Generate a list for Darlene as to the programs that would benefit from receiving additional supports through placement students,	
	New Business			
2a	**Draft Documentation for use in child care centres by ECE's**	Darlene circulated a DRAFT document (Co-ordinated Program Plan) This was prompted by discussion Darlene had with a childcare supervisor regarding an additional supports request. Susan F, Darlene, RT, Diane M, childcare program and ECCDC came together to discuss issues around the supports request. It was beneficial that all players were identified as having a role in supporting the centre who appeared receptive It is possible that this document may be used as a second level intervention for RT's if childcare teachers are not completing the initial monthly goal plan provided by the RT's If used this format would need to be presented to the community.	RT's to discuss and give feedback to Darlene at September meeting.	

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b.	**Roles and Responsibilities of RT's ECE's and Supervisors – owner operators**	Kathryn O'Hagen-Todd and Darlene had discussion with regards to: • Purchase of Service Agreements to childcare programs that have some difficulties. How do we look at supporting these centres? • Concerns as to centres closing and the quality of care centres provide • Operators need to have clear guidelines as to what the roles are of RT, ECE, Centre Team meetings are very helpful at determining issues, no mixed messages, roles and responsibilities are clearly defined. The role of the ICCSC is to support childcare programs, not to be punitive.	Susan and Darlene will be working on a complaints procedure and will bring back to this table	
	Next meeting	September 8th 2011 Pathstone responsible for minutes		