

Niagara Child Care Sector Executive Meeting

Tuesday September 29, 2015 • 1:30 p.m. • ECCDC-Niagara Room

Present: Kim Cole, Helene Randle, Lorrey Arial Bonilla, Jackie Kerry, Lindsay Milligan, Patricia Couroux, Sandra Noel

Regrets: Mary Louise Vanderlee, Judy Bonsignore

Item	Discussion	Action	Who
Welcome			
Minute Recorder	<ul style="list-style-type: none"> Julie Thompson, ECCDC 		
1. Approval of Minutes – June 9, 2015	<ul style="list-style-type: none"> Minutes approved, no changes 		
2. Business Arising from Minutes	<ul style="list-style-type: none"> Francophone representation 	<ul style="list-style-type: none"> Lorrey will email name to Kim from Centre de santé 	Lorrey/Kim
3. Marketing Sub-committee	<ul style="list-style-type: none"> No business 		
4. Survey Sub-committee	<ul style="list-style-type: none"> No business 		
5. Website stats (quarterly)	<ul style="list-style-type: none"> NCCSE bulk email list contains approximately 3,000 contacts. These include administrators, executive directors, early childhood educators, home child care practitioners, principals, program managers/staff, resource teachers/supervisors, NCCSE membership, Niagara Region Children’s Services staff, Niagara College staff, Brock University staff, Ministry of Education program advisors, licensed child care centres and programs, and participants from previous sessions. Quarterly website statistics were reviewed. The items that were visited most often were: Code of Ethics & Standards of Practice (405 views); NCCSE letter to Jim Grieve (235 views); Catering information (231 views); Home Page (225 views); and Career Tips (200 views). 	<ul style="list-style-type: none"> Marilyn from Niagara College should be removed. To be added: Kendall and Jen, Kelly Wilcox, Wendy Coxon, Lina Van Esch. Next website stats will be reviewed in January 2016. 	

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<p>6. Pillars</p>	<p>Children Are Learning (Kim)</p> <ul style="list-style-type: none"> The meeting dates have been changed to Thursdays, so Kim has been unable to attend. This conflicts with Lorrey’s schedule as well. Sandra will represent NCCSE instead. <p>Children Are Healthy (Jackie)</p> <ul style="list-style-type: none"> There was a short meeting in June with low attendance. Met last week and there were some changes in membership. The meeting was mostly comprised of discussion around what the committee has accomplished, and what is currently being worked on. Also discussed were potential workshops and the CATCH program was introduced. The next meeting will focus on future items. <p>Children Are Safe (representation needed)</p> <ul style="list-style-type: none"> Offering two Mary Gordon sessions October 27 – one for ECEs and one for families to discuss the difference between teasing & bullying. Niagara Region is contributing to costs, ECCDC is donating in-kind. Still discussing with Mary Gordon whether the sessions may be recorded. Strategies needed to boost the attendance at the family session. Domestic Violence workshops October 7 (morning for administrators, evening for ECEs) – both sessions are almost full. NCCSE representation needed as Lorrey can no longer sit on the committee. Sandra will represent NCCSE. <p>Families Are Strong, Stable & Connected (Lorrey)</p> <ul style="list-style-type: none"> Met yesterday. Donna and Lorrey are Co-chairs. There is good passion and energy on the committee. A presentation was offered by Public Health & Niagara Region Children’s Services with stats from the Parent Knowledge Survey. We will discuss this in future. There was also another presentation from the Niagara Falls Public Library about StoryWalks®. Discussions are taking place around ways to support a StoryWalk®. These originated at Boston Museum. There is a toolkit available to help bring StoryWalks® to life. The committee is also drafting a Families Charter as a companion to the Children’s Charter. 	<ul style="list-style-type: none"> Julie to email NCCSE committee Mary Gordon flyers. 	<p>Julie</p>

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7. NCCSE Facebook Page	<ul style="list-style-type: none"> NCCSE Facebook page has 111 likes. 	<ul style="list-style-type: none"> Lindsay will share the URL with her students again and will continue to add updates and information 	Lindsay
8. New Business	<p>Request to sit on NCCSE</p> <ul style="list-style-type: none"> Leah Philbrick from Welland Regional Child Care Centre requested to sit on NCCSE. All in attendance agreed. Debra Harwood can be removed from membership. NCCSE has a gap in membership with the lack of Aboriginal representation. <p>NCCSE Terms of Reference</p> <ul style="list-style-type: none"> Discussion about setting limits for representation while being cautious about succession planning. The Past, Present, Future sign needs to be updated. The workplan should be looked at in upcoming meetings. <p>Recruitment and Retention</p> <ul style="list-style-type: none"> This should be done in conjunction with the workplan (November 2015 meeting). At that time, it might be a good idea to review the RECE/non-RECE Recruitment & Retention survey. <p>Awards of Excellence – Licensed Child Care Administrator Award for Exceptional Leadership and Commitment</p> <ul style="list-style-type: none"> All in attendance agreed to move forward with the award again this year. Criteria was reviewed last year and marking criteria from last year shared. NCCSE offered feedback about the AOE invitation. The feedback will be incorporated into upcoming AOE communications. 	<ul style="list-style-type: none"> Kim will talk to Brock to see if we may request representation on NCCSE. Kim will also contact past Aboriginal members in a recruitment effort. Request to add Terms of Reference representation piece to January 2016 agenda. Kim will send most up-to-date workplan with the November agenda. Sandra will bring data from the RECE/non-RECE Recruitment & Retention survey. Helene will be part of the award panel again this year, Leah will be asked if she'd like to participate, Kim will help if needed. 	<p>Kim</p> <p>Kim</p> <p>Kim, Sandra</p> <p>Helene, Leah, Kim</p>
9. Correspondence	<ul style="list-style-type: none"> None 		

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10. Updates	<ul style="list-style-type: none"> • NCCSE Tips page is being circulated at workshops. Recently, 170 were handed out at the Susan Stacey event. • Children’s Services is hosting a Community Consultation October 28 from 6:30 to 8:30 pm. • QCCN – changes are coming. The Task Group is getting approval for a QCCN pilot to be held November 14 and 21 – funded for 80 participants to attend the 2-day training. The invitation will be going out soon to all Licensed Child Care Centres; this will include a questionnaire. Information from the sessions will help inform changes to QCCN. A new vision has been developed. The Ministry of Education will be previewing training materials to ensure alignment to <i>How Does Learning Happen?</i> A meeting was held with the planning committee, ECCDC and Children’s Services revising QCCN stats collection – this will be transferred to the Region. 	<ul style="list-style-type: none"> • Request to have QCCN added to November’s agenda 	
11. Potential Events & Media Opportunities	<ul style="list-style-type: none"> • Executive Director Series. • Board Development Series. • Cindy Green sessions. • Domestic Violence sessions. 	<ul style="list-style-type: none"> • Lorrey will check • Kim will set up display • Lorrey and Kim 	
12. Next meetings	<ul style="list-style-type: none"> • November 10 from 9:00 to 11:00 a.m. ECCDC, Thorold Room • January 12, 2016 from 1:30 to 3:30 p.m., Thorold Room • March 8, 2016 from 9:00 to 11:00 a.m., Thorold Room • May 10, 2016 from 1:30 to 3:30 p.m., Thorold Room 		