



early childhood community development centre

**Francophone Supervisor Network**  
**Wednesday, June 15 - 10:00am to 12:00 pm**

**Minutes**

Meeting Highlights:

- The meeting opened at 10:00 am and adjourned at 12:00 noon. There were 5 supervisor/managers in attendance, along with Arlene Garand, Susan Foebel/MCYS and Lorrey Arial Bonilla and Nickie Boucher/ECCDC.
- Updates and information on ECCDC Mentoring Resources and other ECCDC Products for Sale including Occupational Standards Checklists and Curriculum Planning and Documentation Resources were provided.
- Next Meeting date: **Wednesday September 28<sup>th</sup> from 10am-12pm at the ECCDC, 3340 Schmon Parkway, Thorold.**

Information, Ideas and Tips Shared:

- 1) Susan Foebel provided the following updates from MCYS:
  - Centre licensing still remains with MCYS at this time and they are currently very busy with licensing; in part because of new centres opening in schools with Full-Day Early-Learning Kindergarten.
  - MCYS is involved in a special training pilot project for streamlining licensing and ensuring efficiencies. Further details to be provided by Susan at an upcoming meeting.
- 2) Christina Carter provided the following updates on behalf of Niagara Child Care Sector:
  - Meeting in May outlined the following upcoming goals; to educate the sector on recent developments with Full-Day Early Learning-Kindergarten and to discuss possible solutions with supply staff issues.
  - Additionally, discussions took place at the meeting related to the new Food Handler's Bylaw for 2012. One person for every shift needs to be certified in Food Handler's. This will be an extra expense for child care centres to incur as it means a greater number of child care centre staff will need to have their Food Handler's Certification.
  - Further discussions also took place related to the College of ECE's Code of Ethics overriding organizational policies. Child Care Sector will be developing a chart to assist programs with streamlining policies to match the Code of Ethics. Further information will be brought forth by Christina in September.
  - New information/expectations regarding policies for volunteers, students and parents will be distributed to child care programs through MCYS.
- 3) Arlene Garand provided the following updates on behalf of Best Start Francophone Network:
  - The network received dollars from the Ministry to complete the Francophone Directory. Arlene will be forwarding the finalized document to committee members through email.
  - The School Readiness Committee will no longer exist as many committee members participate on the Off to School Sub Committee already. This sub-committee will continue to produce the parent resource guide/calendar.
- 4) Raymonde Lafond provided the following updates on behalf of Best Start Francophone Regional-Hamilton Network:
  - Florence Ngenzebuhoro reported that lots of planning is currently underway for the Best Start Family and Children Centres; however a framework as not yet been finalized. Further information will be brought forth as soon as possible.
  - This committee is in need of new committee members. Please contact Raymonde should you have an interest in participating.
- 5) Arlene Garand provided the following general updates on behalf of College Boreal and others;
  - An Apprenticeship ECE Program will be offered through Niagara College. The Program consists of 5 college courses and practicum hours. The Program will be offered over a three month time period and practicum hours could be completed in the field afterwards. Further information may be obtained through calling Aurora Testa at 905-984-6900 ext 3828.

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- College Boreal is offering \$1000 off fees for the full time two year French ECE Program. Contact College Boreal at 905-544-9824 ext. 7306 for further information. Flyer was provided by Arlene.
  - College Boreal is currently looking for a teacher for one hour per week to help prepare students for their placement. Please contact Arlene if you are interested in learning more about this position.
  - Arlene spoke about a representative from Centre de Santé- Sylvain being available to support child care staff with information and activity suggestions around health promotion, nutrition, physical activity, dental hygiene etc. Committee suggested having him as a guest at an upcoming network meeting so Sylvain can explain the services that he is able to provide.
- 6) Christina Carter provided the following updates on behalf of Quality Child Care Niagara:
- Allison Soave stepped down as Chair and Pat Eversden is the new Chair.
  - QCCN Foundations Team will be asking Brock University (Fran Owen) to journal QCCN's story to share with other communities.
  - Next Steps- Phase One Training is shifting to Train the Trainer concept. It will be the responsibility of child care programs to find a trainer for ongoing training needs for Phase One training topics. Judy Arnott can provide general information about trainers and Christina Carter is qualified to provide Phase One training in French. Pathstone is working on a new behaviour component for QCCN. Further information to follow.
  - Christina reminded Supervisors that stats need to be entered in each month even if a DPS has not been completed. Supervisors are asked to put in a O. Comments were made by Supervisor's that sometimes the stats time out with the database and Lorrey recommended to contact Judy Arnott to report future difficulties as they occur.
- 7) Raymonde provided the following Francophone Conference Update:
- Conference was a success with 40 staff from local Francophone Child Care Centres attending. Last minute funding was secured through Ministry of Community and Social Services. Funding allowed for workshop registration to be subsidized and presenters were all provided with a \$50 honorarium. All were happy with workshop offerings, participant packages and the refreshments provided.
  - La Petite Etoile were thanked again for sponsoring the conference breakfast.
  - Raymonde thanked the ECCDC for formatting the conference flyer and for providing materials for the participant packages.
  - Conference plans for next year were briefly discussed with Raymonde recommending perhaps the conference could take place at the Centre de Santé new site. Further discussions around areas that ECCDC can support conference planning to take place in upcoming meetings including; marketing, participant packages and perhaps a workshop and/or other areas.
- 8) Nickie and Lorrey provided the following ECCDC and Francophone training and resource updates:
- Nickie provided an update on current progress with new Francophone Resources available for borrowing and purchasing including the Summer Grab and Go materials and kit card translation.
  - Lorrey showcased the Documentation, Planning and Observation Charts referencing the Full-Day Early-Learning Kindergarten Program and Early Learning for Every Child Today- a classroom chart where educators can post photographs of children, include notes regarding the conversations/observations related to the learning in the photograph and then match it with the related learning expectation from either curriculum framework. She also highlighted the Curriculum Planning Note Pads, a note pad of program planning sheets which enable educators to document children's interests and then specific learning centre activities with references to curriculum documents. The classroom charts are available for purchasing in English or French for \$150 while the curriculum note pads are available for \$15.00 in English and French as well.
  - Lorrey also showcased the Occupational Standards Checks for Early Childhood Educators and Administrators- self assessment and reflective practice checklist booklets developed collaboratively by the ECCDC and Child Care Human Resources Sector Council. The Occupational Standards Checklists for ECE's are \$8.00 each while the checklists for Administrators are \$7.00 each, both available in English and French.
  - Lorrey highlighted the Mentoring DVD (\$12) and Mentoring Toolkit (\$5.00) both also available in English and French as well as the Mentoring T-shirts (\$20) and provided a quick update regarding how MPCC communities are 'Continuing the Momentum'.

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- Each group, which includes local graduates and other community partners, submitted a plan where they identified strategies for using MPCC graduate knowledge, skills and leadership to further the development of Supervisors and ECE's as well as other community initiatives and priorities, specific to their local needs. New, secure member pages have been set-up on the MPCC website for participants. Contact Judy if you would like to become involved in the Niagara plan.
- The Sudbury Francophone mentoring group,, in collaboration with College Boreal, will be holding professional development webinars. Please contact Glory for further details or to be included.
- Various network participants, including Susan and Claudette, noted how enjoyable the recent mentoring gathering and webcast was and Susan commented that she was impressed with Gillian Doherty's comment regarding MPCC being so effective because a Child Care Centre Supervisor is the gateway to quality in programs.

#### Work produced, actions taken or decisions reached:

- Christina will forward over power point presentation she received related to the Best Start Family Children Centres.
- Supervisors will contact Judy at ECCDC to report any problems saving QCCN statistics.
- Arlene will forward over the final version of the Francophone Services List to network members.
- Supervisors to contact ECCDC Resource Staff regarding purchasing any of the highlighted products for sale.

#### Upcoming events and sector news:

- College Boreal is currently looking for a teacher for one hour per week to help prepare students for their placement. Contact Arlene if you are interested in learning more about this position.
- Best Start Francophone Regional- Hamilton Network is currently in need of new committee members. Contact Raymonde should you have an interest in participating.
- Niagara College will be offering an ECE Apprentice Program. Further information can be obtained through Aurora Testa at 905-984-6900 ext 3828.
- College Boreal is offering \$1000 off fees for the full time two year ECE Program in French. Contact 905-544-9824 ext. 7306 for further information.

#### Resources required for next meeting:

- Contacting Sylvain from Centre de Santé about attending next meeting or future one. Lorrey to obtain contact information from Raymonde and will determine his availability.
- List of updated Francophone Centres sent to network members (Arlene)
- Francophone training and resource update (Lorrey/Nickie)
- Next Meeting date: **Wednesday September 28<sup>th</sup> from 10am-12pm at the ECCDC, 3340 Schmon Parkway, Thorold.**