

I am an educator in Niagara and my centre participates in QCCN. How do I implement the available QCCN tools and resources into my daily practice?

A new child has started at my centre

Upon Enrolment

- Share information about Quality Child Care Niagara with the new family. [Click here](#) for a document that can provide strategies for conversations with families.
- Include and walk through **DISC Preschool Screen (DPS)** and **Speech and Language Pathology Referral Checklist** consent forms in orientation package.
- Provide information about the **Behaviour C.A.R.E.** checklist and provide consent form *as needed*.

Gather and Organize

- Collect all **signed consent forms**.
- Have further conversation with families, if needed. [Click here](#) for Strategies to Develop Family Engagement for Educators.
- Add child's information to the **QCCN Tracking Sheets** (DPS, Speech and Language, or combined DPS/Speech and Language).

Support development with the DISC Preschool Screen (DPS)

- **When do I complete it?** 4-6 weeks after the child begins in the program: with parental/guardian consent, complete the DPS.

This tool is also completed *yearly* for the duration of the child's time in the program. Ensure consent forms are updated and track completion on the appropriate QCCN Tracking Sheet.

Concerned about behaviour difficulties?

- With parental/guardian consent, complete the 20-day **Behaviour C.A.R.E. Checklist**. This checklist is **mandatory** if you are making a referral for a Behaviour Consultant.

Support Speech and Language development with the Speech and Language Pathology Referral Checklist

- **When do I complete it?** 6-8 weeks after the child begins in the program: With parental/guardian consent, complete the Speech and Language Checklist.

This tool is also completed *yearly* for the duration of the child's time in the program. Ensure consent forms are updated and track completion on the appropriate QCCN Tracking Sheet.

Child Care Centre Supervisor

- Track the results of the checklists on the appropriate **QCCN Tracking Sheet** and report completion on your next **Niagara Region QCCN Monthly Statistics Report**.
- Based on the outcome of the screening, a referral may be required.
- Referrals for **Speech and Language** can be completed [here](#).
- Referrals for **DPS** and **Behaviour C.A.R.E.** checklists are completed [here](#).

Program Profile

- Consider completing the **Program Profile** monthly, twice a year or yearly to have as a supportive document for observing and reflecting on the dynamics of the group.
- Resource consultants, behaviour consultants and supply staff can reference this for insight to the program.

Looking for strategies for your environment?

- Consider the materials that are currently in the environment. The **Resource and Inventory Checklist** is available to help create a snapshot of what the environment already has and what some of the wishes may be in the program.
- Complete **ITERS-3** and/or **ECERS-3** to get a more in depth look at the environment and interactions happening in the early learning program.
- Once the **Environmental Rating Scale** is complete, complete the **Environmental Reflection Form** to reflect on areas that are working well, areas for improvement, and goals for your early learning space.

Looking for strategies for interactions and relationships?

- Consider completing the **Caregiver Interaction Scale** when there is a change in staff or children. This is used as a self-reflective tool that can be used independently, or in conjunction with the Environmental Rating Scales or annual staff performance appraisals. This tool helps demonstrate that educators are supporting inclusion.

Looking for additional information? The following tools and resources are also available to offer guidance

- Your centre will have a QCCN program toolkit with all the available resources provided by QCCN.
- The QCCN Website provides links and resources related to QCCN. [Click here](#) for website.
- Are you looking for additional support with using the QCCN Tools and Resources? Contact Kelsey Henderson, Interim QCCN Coordinator, [via email](#) or 905.646.7311 ext. 306